



# Stephenville Police Department

356 N Belknap Stephenville TX 76401

254-918-1200 fax 254-918-1290

Dear Business Owner:

In order to better assist you, it is essential that we have current information on file for your business. Please take a few moments to fill out the form below so that we are able to contact someone in the event of an emergency or an after-hours call, such as an alarm, open door, etc. Representatives will be contacted in the order in which they are shown on the form.

You may return this form in person, mail, email or fax.

Stephenville Police Department

attn: Lt. Ted Helms

356 N Belknap

Stephenville, TX 76401

Fax: 254-918-1290

thelms@ci.stephenville.tx.us

If you have any questions, please feel free to contact Lt. Ted Helms at 254-918-1261.

## Emergency Contact Information

Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### *Emergency Contacts:*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Alarm:    Yes        No            Alarm Company: \_\_\_\_\_